

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, DENVER, COLORADO HELD AT THE CHURCH FEBRUARY 13, 2010

The meeting was called to order at 1:03 p.m. Present were Rich Rinehart, Judie James, Janice Burley, Elizabeth Randall, Beckett Stokes, Peter Thulson, Liz Evans, Lynn Hardcastle, Steve Grupe, Jim Anthony, Brian Hyde, Shelley Brown, Eric Frame, Tim Krueger, and Richard DeTar.

Jim explained the procedures for counting pledge and plate. The January financial reports will be appended to the copy of these minutes filed in the Parish office. Jim moved the moving of \$122.58 from designated funds to Parish House repair. Beckett seconded, it was approved unanimously. Jim noted the plate amount was higher than expected so far this year and that all expenses so far were under budget. Shelley moved acceptance of the Treasurer's report, Lynn seconded, it was unanimously accepted.

Elizabeth had no written report.

Judie reported that it takes 6 Episcopalians to change a light bulb and what each one did. Compact fluorescent bulbs have replaced the older variety at some places. Is there a free or cheap energy audit available we might avail ourselves of? Rich suggested the Colorado Non-Profit Association? Rich and Judie got a new dishwasher and put it in. The refrigerator icemaker is replaced. The elevator had three service calls in a week. These include one involving the gluing of magnets into place and one because our candles and incense were causing the elevator to sense smoke and stop. We have a bunch of new chairs, and old, folding ones have been given to other nonprofit organizations. The narthex radiator is broken, options are being investigated, it may not be repaired until Fall. We thanked the donors of the new chairs.

Rich stated we need to follow a process for gifts to the Parish. Also, the Vestry will have guests from within the Parish at two upcoming meetings, Andy Robinson will report on the new, upcoming capital campaign at the March meeting, and Tim Croasdaile and George Hoover will report on the parking lots in April.

Shelley reported on the Ministry Collaboration Team. The ministries are impressive, and she will report on their activities in the future. We need to have a facility use policy. This is being worked on by Shelley, Sue Torfin, and Tim Krueger. The Ministry Collaboration Team meets bimonthly.

Tim: There will be organist auditions soon, the organist will be installed after Easter. There is a Richard Robertson organ recital March 5. The proceeds will benefit St. Andrew's. This is part of our choir's contribution to closing what at one time appeared to be a financial shortfall for 2010. Rich noted the money budgeted for an organist may not be enough. Tim said perhaps by three or four thousand dollars. Rich noted the higher income so far this year from pledge and plate.

Eric: The number of pounds contributed by St. Andrew's in the First Sunday campaign of giving quadrupled in 2009. This was divided between Metro CareRing and the St. Francis Center. There will be a Shrove Tuesday pancake supper with the proceeds going to Haitian earthquake relief and the food donated by Snooze, and (apparently) very popular breakfast place. Also for Haitian relief, Cynthia Katsarelis of our Parish will be leading a concert at St. John's Cathedral on April 22nd. On May 1, there will be an outreach retreat.

Brian: A landscape architecture graduate student is working on a landscaping master plan. He describes this plan in more detail. They are working with Ben Cordova on this. \$1000 is needed before the end of May. This should be a collaborative process involving outreach, evangelism, and the children's program. The student's name is Tyler Brahe. We need to prioritize this by four areas of our property and three categories of use (listed in documents). We must start on this right away. The student also has classes. Rich asked if the four people suggested by Ben, all very busy people, can suggest others to serve in their place. Judie noted that outdoor storage is also needed, for the tools used outside. Brian said that drawings are needed for the student. Janice suggested plans include a bike rack and community garden. Rich said the master plan will also be useful for future decisions regarding the long-term use of the parking lots. The two matters will affect each other.

Rich introduced two resolutions, one having to do with Elizabeth's compensation and parsonage allowance, the other naming Richard Clerk of the Vestry and Jim Treasurer for 2010. Steve moved the first and Brian seconded. Liz moved the second and Peter seconded. Both passed unanimously. These will also be appended to the copy of these minutes filed in the Parish office.

Rich: Is there any problem with Vestry meetings continuing to be the first Tuesday of each month at 6:30 p.m.? Jim stated he cannot always have financial reports ready by then if the first Tuesday falls early in the month. He'll e-mail them when they are done.

Rich discussed, from the agenda, our group norms. Vestry meetings might now start to last until 9:00 rather than 8:30 p.m. Note that there are two retreats this year. People should read the various reports on their own time, they should be prepared, written, and e-mailed no later than the previous day at 5:00 p.m. There is discussion of Wi-Fi for laptops (I think.) Shelley noted Vestry meetings are on the indexable Parish calendar. There is mention of retreats, one for the women of the Parish May 21st, two for the Vestry, June 5th and September 25th. The question marks following these dates in my notes would seem to indicate the dates are not yet firm. There will also be a regular meeting of the Vestry in September, but not in June. October is uncertain in this regard.

Respectfully submitted,

Richard DeTar, Clerk