

Saint Andrew's Episcopal Church

Vestry Minutes

May 12, 2004

A regular meeting of the Vestry of Saint Andrew's Episcopal Church, Denver, was held on May 12, 2004, at 6:30 pm, in the church undercroft. Rector Connie Delzell presided. Other vestry members present were Junior Warden Cynthia Croasdaile, Jennifer Barker, Jonathan Coldren, Nicola Donaven, Michael Giddings, M.B. Krueger, Joe Schwairy, and Sue Thibault. Vestry Members absent from the meeting were Senior Warden Rick Larson and Vanessa Lyon. Also in attendance were Deacon Sally Brown, Clerk Judith James, and Treasurer Mark Miliotto.

The meeting began with members "checking-in" and a Bible study from Ephesians, Chapter 4. The list of norms created at the previous meeting was distributed and discussed. Mother Connie led the discussion of Vestry goals. She will prepare and distribute to vestry members a summary of the results of the discussion.

The Minutes of the April meeting were changed to delete the reference to the persons who provided loans for the start-up funds for purchase of grocery certificates. The Minutes were accepted with that change. In the future the clerk will post copies of the approved Vestry Minutes for the congregation.

Sue Thibault reported that she had reviewed John Taylor's job description and found that the duties listed are consistent with the position of parish administrator. Mark Miliotto stated that John would like to eliminate check writing and accounting duties from his job. A volunteer from the parish may be willing to take on these responsibilities on a regular basis. A discussion was held regarding how best to relieve John from the responsibility of setting-up the tables and chairs for events. A discussion of how to handle this "hospitality" function will be held at the next Vestry meeting.

Because of time limitations, Joe Schwairy's book report was re-scheduled for the June meeting. Nicola Donaven will report in July.

Junior Warden Cyn Croasdaile reported that additional help is needed to perform specific grounds maintenance activities. There continues to be a significant leak in the parish house roof. The roofers are scheduled to look at the problem again and attempt to fix it this week.

In her Rector's report, Mother Connie stated that architect Ethan Anthony had made a presentation of the plans for completing the church building to the staff of the Denver Landmark Planning Commission. He feels confident that the concept of the cruciform plan for completion of the building will be approved by the LPC without difficulty. Ethan will return to Denver in mid-June to make that presentation.

Mother Sally Brown extended her thanks to everyone who attended the fundraising dinner for the St. Francis Center. Members of the St. Andrew's Outreach Committee are meeting with the Colorado Episcopal Foundation to discuss how best to set up an endowment fund for St. Paul's School in Haiti, using the funds allocated from the 2003 Vogelzang grant.

Mark Miliotto presented a written Treasurer's Report for the period ending April 30, 2004. Expenditures for the month of April exceeded income by \$11,360. The operating fund has a deficit of \$23,362, after having started the year with a deficit of only \$1,077. Mark noted that the offering for Easter was approximately half of what is usually received on an ordinary Sunday, despite record attendance at both services. Pledge income is lagging by approximately \$7,000. At this point the church has borrowed approximately \$25,000 from the capital campaign fund to meet operating costs. Because funds are not available to make principal reduction payments, we are borrowing at 7% interest and will soon be facing an immediate cash flow problem, if the income situation does not improve.

Ideas were discussed regarding making the congregation aware of the current financial situation. An article will appear in the next issue of The Network. Vestry members volunteered to speak from the pulpit at Sunday services for the next several weeks, to urge parishioners to become current on their pledges and pre-pay their pledges prior to the summer, if possible.

The meeting was adjourned. Joe Schwairy led a closing prayer.

Respectfully submitted,

Judith M. James,
Clerk