

Saint Andrew's Episcopal Church
Vestry Minutes
June 9, 2004

A regular meeting of the Vestry of Saint Andrew's Episcopal Church, Denver, was held on June 9, 2004, at 6:30 pm, in the church undercroft. Senior Warden Rick Larson presided. Other vestry members present were Rector Connie Delzell, Junior Warden Cynthia Croasdaile, Jennifer Barker, Jonathan Coldren, Nicola Donaven, Michael Giddings, and M.B. Krueger. Vestry members absent from the meeting were Vanessa Lyon, Joe Schwairy, and Sue Thibault. Also in attendance were Deacon Sally Brown, Mother Mary Delaney, Clerk Judith James, Treasurer Mark Miliotto, Martha Bollenbacher for the St. Andrew's Legacy Society, Anita Sanborn of the Colorado Episcopal Foundation, and Bill Campbell.

Rick Larson led an opening prayer. There were no changes to the agenda. The minutes of the May 2004 Vestry meeting were approved as circulated.

Martha Bollenbacher introduced Anita Sanborn, who gave a PowerPoint presentation about the concept of a Legacy Society. Written materials about the Colorado Episcopal Foundation and the St. Andrew's Legacy Society were distributed. Charter membership in the St. Andrew's Legacy Society is offered through December 31, 2004. Anita also stated that the Foundation would pay the cost for a volunteer from St. Andrew's to attend a stewardship training workshop in July. Volunteers were asked to let Mother Connie know of their interest.

Mother Connie introduced Mother Mary Delaney, whom she has invited to become a Priest Associate at St. Andrew's. Mother Mary has asked to attend vestry meetings, and the vestry members welcomed her.

The list of vestry goals developed at the May meeting have been misplaced, so vestry members assisted Mother Connie in reconstructing a list of those goals that had received the highest numbers of votes. Mother Connie led the vestry in a goal-setting exercise using the SWEEP model.

Jennifer Barker presented the idea of an ice cream social as a fundraiser. Michael Giddings offered to obtain a reduced price for Bonnie Brae ice cream. Nicola Donaven suggested selling St. Andrew's coffee mugs. Judith James stated that architect Ethan Anthony's book on Cram's architecture will be published in January 2005 and that he is interested in doing a book signing event for the St. Andrew's building fund. Rick will refer these ideas to the Resource Development Committee.

Rick presented his Senior Warden's report, first apologizing for missing the May meeting. He asked if there were any further discussion items regarding the job description for the parish administrator. Kathy Flemming has offered to help with bookkeeping for the church. Any group using the undercroft, including St. Andrew's own committees, will

be asked to complete a Facilities Use Agreement, which spells out responsibilities for set-up and clean-up.

Rick will speak during the church service on Sunday to bring the parish up-to date on the status of pledges. There has been an excellent response to the presentations by vestry members over the past month. Book reports will resume in July, with Nicola Donaven being the next speaker.

Junior Warden Cynthia Croasdaile reported that the parish house roof did not leak during the recent rain. David Delzell has applied lawn fertilizer. The locks are being changed on the doors to John Taylor's office and the sacristy. New keys will be supplied to vestry members.

Mark Miliotto presented a written Treasurer's Report and asked vestry members to sign the counting schedule. Mark intends to prepare a written list of procedures for counters. Michael Giddings said that he would take care of putting away the offering from the first service each Sunday, when the two-service schedule resumes.

Mark stated that the financial situation has turned around since vestry members began speaking on Sunday mornings. Pledge income for the month of May was \$24,862. Of this amount approximately \$2,500 was from the first service on Easter Sunday, which had been misplaced. The fund balance improved from <\$23,362> at the end of April to <\$12,202> at the end of May. Most of the remaining deficit is the anticipated shortfall that will be raised through special fundraising activities in the fall. Mark noted that we are behind on the Diocesan pledge by two months, due to an oversight. Mother Sally encouraged Mark to see that the Diocesan pledge is paid as soon as possible. Funds from the sale of grocery certificates should start flowing soon.

Mother Connie thanked vestry members for speaking to the congregation and thanked Jonathan Coldren for organizing parishioners to mow the lawn. Michael Giddings commented favorably on the new St. Andrew's banner that had been purchased, using the donations in memory of Garry Clawson, Mother Connie's brother.

Mother Connie reported that the youth who had participated in the Confirmation class would be confirmed next year. Parents of the very small children are interested in the Godly Play concept, although the children are still too young. However, it has been difficult to maintain a stable Sunday school for elementary age children because of sporadic attendance. Mother Connie is considering whether or not to offer Sunday school for this age group in the fall or whether to offer some other Christian education format. She asked for vestry members' input.

St. Elizabeth's School plans to hire a head of school this fall. The TRACKs program will be revived by St. Elizabeth's at another Episcopal Church this summer.

Mother Sally reported that medical supplies would be delivered to the emergency medical team going to Haiti. The Outreach Committee recommends that the remaining \$500

from the 2003 Vogelzang Challenge grant be given as follows: \$250 to the *Denver Voice*, a newspaper for homeless folks, and \$250 to the Ecumenical Refugee Services. A motion was made by Jennifer Barker, duly seconded, and adopted to donate the remaining \$500 from the 2003 Vogelzang Challenge grant as proposed by the Outreach Committee.

General Convention in 2003 has asked parishes to support the U.N. Millennium Development Goals by directing .7% of budget to fund these goals. This amount is far less than the amount that St. Andrew's is already giving to global outreach activities that are consistent with the goals. Mother Sally distributed written information, and a formal resolution of support will be considered at the July meeting.

The meeting was closed with a prayer led by Nicola Donaven.

Respectfully submitted,

Judith M. James,
Clerk