

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, DENVER, COLORADO HELD THERE ON SEPTEMBER 11,2012

The meeting was called to order at 6:39 p.m. Present from the outset were Rich Rinehart, Elizabeth Randall, Rick Larson, Richard DeTar, Bob Mosher as a member of the Audit Committee, Wib Garfield, Pam Stewart, Chris Buri, George Magnuson, Steve Grupe, Peter Thulson, Janice Burley, Shelley Brown, Susan Trickett, and Tim Krueger. Steve Medema arrived at 7:07. Absent were Jim Anthony and Sue Kilgore.

The meditation, a Lectio Divina on this week's gospel lesson, finished at 6:52, and we began the regular business meeting with the report from the 2011 Audit Committee. See said report. This report must be in before the Diocesan Convention. Diana Solomon, also of that committee, arrived at 7:03. Bob Mosher read the committee's report. There was discussion of the 2011 Vestry minutes and of financial statements, but no actual improprieties were found and the figures presented at the annual meeting in January of 2012 were verified. An audit by a professional CPA would cost from \$4000 to \$7000. There was discussion of the implementation of the Audit Committee's recommendations. There was also discussion of priorities in this regard. Susan stated that most important was a timely decision in future regarding the issue of clergy housing allowances. Also important was an inventory of all the Parish's property. Rich will take the Vestry's recommendations to the Rector's Advisory Committee (RAC) and come back to the Vestry with a set of proposals. Susan also noted that a great amount of work is done by Jim Anthony, Treasurer and by Bennett Buenconsejo, Parish Administrator. Sue Torfin moved and Janice Burley seconded the acceptance of the Audit Committee's report. It was approved unanimously. Rich thanked the committee and there was a round of applause for them.

Susan moved and Wib seconded the approval of the July and August Vestry minutes as they had previously been amended. Approval of same was unanimous.

Also unanimously approved was the current Treasurer's report, after it was moved by Steve Medema and seconded by Steve Grupe.

The Financial Task Force is in charge of long-range planning and prediction out to the year 2017. This will be presented at the October Vestry meeting and dealt with at the Vestry's autumn retreat in November.

Rick Larson reported on plans for the silent auction set for September 29th. Sixty tickets have been sold. Donations are coming in slowly and must be in by the sixteenth of this month to be in the auction catalog. He will try to build a calendar for the social events to be sold at the auction. "We would like an attendance of 120." That is our peak ever.

The next report was from the task force regarding the issue of St. Andrew's serving as a Fiscal Agent for other entities. The report is that we just simply should not do that for anyone. To do so could cause problems not only for our own 501c3 status but

also for that of the Diocese. Sue Torfin reported on this matter. There was discussion of how something becomes an official ministry here. There was discussion of when we are and when we are not acting as a fiscal agent. The committee has ten days to turn their recommendations into one page of guidelines. The Parish will not act as a fiscal agent for any other organization. Elizabeth moved acceptance of the committee's report, Steve Medema seconded this, and it was unanimously approved. There was then further discussion of what we can and cannot do in this regard.

Elizabeth reported on the Stewardship Campaign, of which Beckett Stokes is the chair. It will be called this year "The Blessings of the Present and the Promise of the Future." The "soft" kickoff will be September 30th, the "hard" on October 7th. The campaign will last for four weeks.

Rector's report – In connection with same, Janice moved and Sue Torfin seconded that the Vestry approve the expenditure of \$600 for an assistant nursery person as noted in the Rector's report. This was unanimously approved. The Rector also repeated that the Vestry plan from 2010, that we have a half-time minister for children and youth in place by summer of 2013, is essential to our health and growth.

Father George reported that the catechumenate begins this coming Thursday evening. There will be 20 catechumens and 8 table leaders. Bob Bartalot will take care of the meals. This catechumenate will have a new curriculum, and there will be child care.

Wib Garfield reported for the Outreach Committee. In regard to Family Promise (formerly IHN), there is approximately \$400 now in designated funds which could be used for a basic washer and dryer? Another \$200 to \$300 could come from Outreach's share of the money from our Endowment. No action is needed on this tonight.

Junior Warden report – Chris reports the boiler is now up to specifications. The Church Insurance Company paid \$1100. ACA Denver Boiler is drafting a new service agreement. Some electrical work is needed to protect the boiler from similar problems to the one we just had.

Tim Krueger, choirmaster, reports that the condition of our regular organist, Ralph Valentine, has worsened, and asked that we keep him in our prayers.

Shelley Brown reported for the MCT. There is now a task force on online communications, a group with a particular one-time task, headed by Beckett Stokes. We had a great outdoor ministries opportunity fair, and she especially thanks Chris Buri for his help with it. Elizabeth found Elayne Gallagher, now a parishioner, a consultant to the United Nations High Commissioner for Refugees, who will be in charge of leadership development for ministry leaders, as recommended by the "Lambeth Quadrilateral." The Wiki is being more used now than formerly.

Sue Torfin reported on Safe Haven. There will be a meeting and lunch on October 14th, right after the late service.

The requisite Vestry members then signed Pam Stewart's nomination for her ordination to the Diaconate.

Rich and Wib then reported on the Jubilee Ministry, which is a way to further the Millenium Development Goals. Will we officially as a Parish become a sponsor of Project Education South Sudan in this? Rich explained why we should do this and listed various dioceses and parishes supporting this ministry. We would be a sponsor of PESS as a Jubilee Ministry. Steve Grupe moved that we do this, and Sue Torfin seconded. There was discussion, and the motion was unanimously approved.

We discussed the upcoming November retreat. We'll do it where we did the last time, the condos of the Thibaults and others in Summit County. Elizabeth will be in charge of the program.

Peter reported as Process Observer. Little was said by Steve Grupe, Goerge, and Chris. Do they have anything to say? Steve Grupe said he did not. The other two did not say. Rich, Peter said, kept us on task and reminded us of our purpose. Wisdom was recruited, there was clarification, and Elizabeth invited participation. But he felt there was a little residual tension between a couple of people at one point, and he invited some comment.

Then we adjourned, with prayer.

Respectfully submitted,

Richard DeTar, Clerk