

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, DENVER HELD AT THE CHURCH ON OCTOBER NINTH, TWO THOUSAND TWELVE

Present at beginning of meeting: Richard DeTar, Elizabeth Randall, Peter Thulson, George Magnuson, Steve Grupe, Rich Rinehart, Rick Larson, Susan Trickett, Shelley Brown, Sue Kilgore, Chris Buri, Janice Burley, Sue Torfin, Tim Krueger Not present at meeting: Pam Stewart

Our meditation this evening was an examen of consciousness. It began at 6:33 p.m.

Steve Medema arrived at 7:04.

Elizabeth moved and Chris seconded the adoption of the September minutes. Steve Grupe moved to strike the passages dealing with the process observer. Janice Agreed. They will be stricken from those minutes and from future minutes. Should people's lateness be noted? I explained why I do that. The September minutes were approved unanimously.

Finances: Rich noted that "When you consider where we were a year ago, it's remarkable." The pledge gap is being closed. There is \$4662.40 in Endowment earnings. It is not required that the part of it not spent on outreach be spent on buildings and grounds. Steve Medema noted we are not as far ahead as it appears because the yellow envelope money is all going to Outreach. Sue Torfin stated that we need two additional counters in 2013 for the Sunday following next year's auction. The two who counted this year were doing so for a very long time. Our current assets are for the first time ever more than \$300,000. Rich stated that in his five years on the Vestry, this is as good as our financial situation has ever been. Shelley notes the document on how to handle designated funds, sent to Jim Anthony, will also be sent to Bob Mosher, his assistant at this time. Rick and Steve Grupe simultaneously moved the acceptance of the Treasurer's report, and Sue Kilgore seconded the motion. It was unanimously approved.

Responding to the Audit Committee Recommendations: Let's handle this by March. Various recommendations were assigned to various individuals. Susan T. moved to accept this plan, Sue Torfin seconded, and it was unanimously approved.

Rich handed out copies of the Financial Task Force report. This will be considered in depth at the November Vestry retreat. The report is built upon the 2012 and 2013 budgets and the work of the 2010 and 2011 Vestry retreats. Rich: "The Task Force is willing to do the work with the guidance of the Vestry."

Rick Larson's report on fundraising and the auction (which see): There was much discussion of the auction, with kudos going especially to Judie James and to Roger Kilgore. The grab bag worked, it was a great party, and it generated lots of good will. Elizabeth expressed gratitude and praise for Rick, Roger, Judie, Steve Rickard, and all their teams.

Rick reported on There Will Your Heart Be Also and fundraising. He thanked Shelley for the King Sooper's cards. The King Sooper's cards were discussed. The fundraising goal was made, but expenses are not fully known as yet. Rich said we need a fundraising expenses line in the budget and that we should tell people about our present situation.

Sue Torfin reported on the work of the Task Force for Designated Donations on unsolicited designated funds (Policy Attached) and recommended adopting the policy on acceptance of designated donations. There was discussion of this, and the 3 pages were read by Sue. Rich: Designated funds should be the first funds spent for any given purpose. As the funds are spent, they are recognized as income in "fundraising" and are not subject to our contribution to the Diocese and the Region, as is the case with pledge and plate income. Rich proposed the adoption of this policy with the caveat that we revisit it in a year or so, and that we put it into the procedures manual and communicate it to the Parish. Elizabeth made this motion, and Peter seconded it. Elizabeth said that undesignated memorials go into the Endowment only if the amount is over \$10,000 and that this is in our Bylaws. \$500 in designated funds are for Guatemala projects of Tommy Timm's organization. These funds need to be released as soon as possible. There was also discussion of memorials, designated and undesignated, and of the extent to which and the ways in which we are bound and not bound by the donor's wishes. The motion was unanimously approved.

Rector's Report: Four Parish members will speak on different Sundays regarding the upcoming stewardship campaign: Tim Krueger, Tim Croasdaile, Sue Kilgore, Susan Reyland and Deborah Slawson, and Sue Torfin. Three baptisms are coming up. A pledge card and letter will come in the mail this year. People expect more overt messaging about stewardship.

Deacon's Report: There will be 12 St. Andrew' people at the St. Francis Center Gala.

Junior Warden's Report (which see): The Vestry must approve any expenditure over \$600. A sample clerestory window has been tinted. This was done four months ago, and there has been no negative reaction to it. Tim would like the item regarding the lights to be considered because of problems seeing the sheet music at Evensong. Chris would like a decision on the immediate items. He is under budget. "A bunch of that is on the interest payment." Perhaps the Endowment income can be used for those some of those expenditures which constitute capital improvements. The first three items on his list were moved for 2012 and seconded by both Steves, Grupe and Medema. There was discussion of the window tinting. Approved to be spent this year were \$3,118 under category 1 item A, ¼ of item B, and all of item C. This approval was unanimous.

Tim thanked the Vestry for their approval of production costs for the CDs of the St. Andrew's choir. They will be in this week.

An MCT meeting was noted. The next WIMN meeting will be October 21st. Sue Torfin noted over thirty volunteers are coming to a Safe Haven meeting on October 14th.

Nominating Committee: It will consist of Rich, Janice, Peter, and Steve G. The chair is to be Janice. Judie James will be invited to explain last year's nominating committee process.

Two candidates for each seat would be a lot of candidates. Pam may need to be replaced also, later in the term. It is a tradition to nominate those not elected in the previous election if they choose to run again.

The Discover St. Andrew's Ministry request an appropriation for signage, using the money in designated funds for evangelism. Our present sandwich board would be replaced by a very cool sign. This would be included in a total of up to \$3000. Also included would be standard "The Episcopal Church Welcomes You" signs. Steve Medema moved this, Sue Torfin seconded it, and it was approved unanimously. Janice stated that we also need a big banner on the side of the Parish House facing 20th St.

Vestry Retreat: This will again be held at the Thibaults' and Rineharts' condos. Tim and Steve Grupe volunteered to handle the beverages part of the arrangement. Susan and Chris volunteered for meal groups, and Shelley for room assignments.

Shelly is going to retire as the chair of the Ministries Collaboration Team, to be replaced by Sue Kilgore. I myself am retiring as Vestry Clerk after the annual meeting. I do not yet know who is to replace me.

Respectfully submitted, Richard DeTar, Clerk