

Saint Andrew's Episcopal Church
Vestry Minutes
November 12, 2003

A regular meeting of the Vestry of Saint Andrew's Episcopal Church, Denver, was held at 6:30 pm on November 12, 2003, in the church undercroft. Senior Warden Betty Luce presided. Also present were Deacon Sally Brown, Junior Warden Andy Seelaus, Treasurer Mark Miliotto, Acting Clerk Judith James, Vestry Members Michael Alleman, Michael Giddings, M.B. Krueger, and Sue Thibault. Parishioner Rick Larson was also present. The meeting was opened with the first part of the service of Evening Prayer.

The minutes to the meeting of October 8, 2003, were corrected to delete two references to Michael Alleman agreeing to provide information to the parish about the Capital Campaign. The minutes were accepted as corrected. The Treasurer's report was postponed until later in the evening.

Mother Sally Brown reported on funeral arrangements Garry Clawson, Mother Connie's brother. The funeral will take place on Saturday, November 15, at St. Andrew's Church. Rev. Richard Valentasis will be the celebrant and Mother Sally will preach. Mother Connie and the Clawson family have requested no flowers. Memorial gifts may be made by check to St. Andrew's with the memorandum "Garry Clawson" and an appropriate memorial will be chosen. Marcia Campbell will coordinate the reception following the funeral.

Michael Alleman reported that the Stewardship letter would be mailed on Monday or Tuesday, November 17 or 18. Letters will be sent to everyone who pledged last year and approximately 20 additional people, who give regularly but have not pledged in the past. Information about the Stewardship Campaign will appear in the bulletin and Michael will follow-up on pledge cards not returned after November 23.

Betty Luce presented Andrea Mysen's request that the Vestry recommend her for ordination to the Diaconate. She will remain canonically resident in the Diocese of Colorado, but will work at All Saints Church, Chicago, supported by a Lily grant. The recommendation was signed by the Vestry Members and attested to by the Clerk.

Betty reported that Brennan Maynard is the new editor of The Network and David Brewer is the new webmaster. Tim Giesen has requested that one more member be appointed to the Communications Committee to serve as a liaison to the Vestry. The Communications Committee also coordinates with John Taylor, who prepares the E-Ministry, and Tim Krueger, who prepares the Sunday bulletin. It was suggested that Joe Schwaery would be a good addition to the committee. Judith James indicated that she would consider serving, if Joe were unable to do so.

Junior Warden Andy Seelaus reported that parish house roof repairs began today. The undercroft floor will be maintained under a monthly service contract. Discussion was held whether to have the roofers put new shingles on the bell tower in an effort to preserve the tower until it can be replaced. Andy was directed to obtain an estimate from the roofers. Andy reported that he has left multiple messages for Doc regarding replacement of the boiler. The old boiler has been turned down to 140 degrees and now remains on at all times, instead of being operated by a thermostat. This allows condensation on the pipes to evaporate, rather than drip onto the pilot light and extinguish it.

Senior Warden Betty Luce reported that Richard Valentasis met with the owner of the parking lots to the north and south of St. Andrew's property and the owner is willing to sell the lots to St. Elizabeth's School. Negotiations are currently underway. The Kenneth Kendall King Foundation has given a verbal commitment to provide a grant of one-half million dollars. Betty indicated that St. Andrew's Church would presumably enter into a long-term lease with the school to use classrooms and gathering space within the school building. In addition, arrangements would be made to give St. Andrew's the right of first refusal, if the school should ever sell the lots. The property at issue includes all of the land along the 2000 block of Glenarm Place on the same side of the street as the church, except for the very north end of the block. Betty stated that the school is approximately 90% of the way to receiving approval as a 501(c)(3) tax exempt, non-profit corporation.

Betty reported that architect Ethan Anthony has met with the heads of St. Andrew's committees and ministries regarding their physical space needs, as part of the master planning process. Betty presented to the Vestry Ethan's model for completion of the St. Andrew's in a cruciform shape with a lantern tower at the crossing. Ethan has determined that the exterior brick of the church needs to be tuck-pointed at a cost of approximately \$300,000. Nicole Hernandez of FaithAction has indicated that St. Andrew's will likely be eligible for a grant for 75% of the cost because the tuck-pointing is needed to preserve the historic building.

Betty announced that she would not continue as Senior Warden after the Annual Parish Meeting in January 2004.

Mother Sally Brown reported on behalf of the Outreach Committee that Rick Larson has done an excellent job of enlisting volunteers for the Interfaith Hospitality rotation. The committee has prepared an Advent calendar again this year. One of the Advent projects is obtaining books for the Ebert School library.

Treasurer Mark Miliotto was asked by Betty to chair the committee to consider Mother Connie's salary in light of Diocesan guidelines. He will arrange a meeting with Father John Johansson. Mother Connie has requested that this matter be settled by December 1.

Mark requested that Vestry Members volunteer to serve as counters for Sunday mornings. After a successful September, income for October took a turn for the worse. Plate and pledge was \$10,469, against a budgeted amount of \$15,753. A refund of royalties paid for *I Do, I Do*, has been received, so the net earned by the play is \$5,192. We will be receiving a credit for having overpaid building insurance premiums, but the amount will be applied to next year's premiums, rather than refunded in cash. Donations toward the Vogelzang matching grant total \$7,030, so there will be a significant amount of funds available for Outreach under the terms of the grant. Andy Seelaus will advise John Taylor not to pay the bill from Denver Boiler in the amount of \$500 because this bill is in dispute.

The meeting was closed with the remainder of the Service of Evening Prayer.

Respectfully submitted,

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Judith M. James, Acting Clerk