

MINUTES OF THE MEETING OF THE VESTRY OF SAINT
ANDREW'S EPISCOPAL CHURCH, DENVER, COLORADO, HELD
AT THE CHURCH MARCH SECOND, 2010

Present were Elizabeth Randall, Steve Grupe, Richard DeTar, Judith James, Rich Rinehart, Shelley Brown, Brian Hyde, Janice Burley, Tim Krueger, Liz Evans, Peter Thulson, and Lynn Hardcastle. Excused, per Rich Rinehart, were Beckett Stokes, Eric Frame, and Jim Anthony. The meeting began at 6:35 p.m. Andy Robinson arrived during the meditation.

Andy reported on the new Sacred Vision/Sacred Space Capital Campaign, which might be called SV/SS II. M. B. Krueger cannot be the co-chair, Susan Trickett will be. This new campaign is needed, higher than expected building costs must now be dealt with. The first campaign ends in June of this year. The new one will last from July 2010 to July 2012. \$520,000 is needed to pay off our indebtedness. SV/SS II is also for other capital projects, there is more to do on the church both inside and out, a meeting will be held on this, what specifically to do beyond debt reduction. There is a need to do this in a more deliberate way, more specific and less rushed. Thus he is recommending the capital campaign be postponed until Fall, so the visioning process may take place before it begins, not to start it right after Easter of this year (append cash flow projection?). We are okay for the 06/10 payment of \$125,700. \$250,000 is needed on SV/SS I. The bad scenario assumed that only \$200,000 would be received. \$85,000 of the \$305,000 is owed to parishioners, not to the bank. Andy wants to try for commitments from certain donors of \$50,000 at least to bridge the 4-month gap. The numbers shown in red are a concern. He is trying to get more of the pledges in the first 12 months, not stretch them out over the full 24. It is easier to raise money for "visioned" purposes than for debt reduction. There are 35 new pledges, averaging almost as much as the older ones. It was promised all along that more than debt reduction would be involved in this new capital campaign.

The four goals of SV/SS I were repeated. There was discussion of SVSS II. Judie asked why there was \$87,000 left at the end of the campaign. SV/SS II is intentionally smaller than the first campaign. Jim Anthony knows the answer to Judie's question. The visioning is not clear yet. The tangible is needed to inspire giving. Rich: The \$87,000 is the money left from SV/SS I. All cash is in debt reduction. \$550,000 would be the permanent mortgage remaining at the end, which was always planned. We can choose when we lock in the rate and begin paying on this. Much depends on how we do the visioning process, on how well we do it. Stewardship will probably be delayed as well, maybe until Advent. Few people give monthly. The months shown in yellow are a breathing space between SV/SS I and SV/SS II. Collecting all of SV/SS I would

reduce the red numbers. Very little was added to SV/SS I after that campaign closed.

Rich: Should we delay the campaign? He explained the visioning process. After Easter, there will be brainstorming meetings to find out what is important to people. We'll listen to the Parish, the Vestry facilitates the process, then it goes to the ministries, then to the collaboration team, then back to the Vestry in May. It goes back to the Parish at Pentecost. More work is then done on it. There will be a Vestry retreat June 5th.

Elizabeth: Ideas will also come in from the Landscape Committee and the Outreach retreat. This process is a critical moment for building toward the future. There is discussion of the sizes of the meetings and of how many there might need to be. Rich: Surveys can be done quickly by using Survey Monkey. ASA around 200 (not sure of the meaning of this, but it is in my notes) – Will we lead this? Postpone the capital campaign until September?

There is a motion that the visioning process take place in April, May, and June, led by the Vestry. The new capital campaign will then be done in September and October, informed by the visioning process. Shelley moved this, Judie seconded it, it was approved unanimously.

Elizabeth: We need a new mission statement and a vision statement. She further stated that the Parish profile is a very good picture of us 2 ½ to 3 years ago. Our commitment to ministries and mission is the basis for our growth. Rich: It is a heavy burden that we carry.

Elizabeth then gave her report.

Judith's report: A free assessment of our lighting will be done tomorrow, they'll learn what the Franklin Company can do regarding energy audits. We need 12 months of utility data to do much. – Lots of keys are going out, we may reach as many as 65 people having keys. Doors are being left open. The Vestry should set an example on this. She mentioned where the chairs are kept and how they are set up. There'll be standard ways to do this. – Nothing has broken in the past two weeks.

Rich: Should we clean the floors before Palm Sunday? The Sexton is only here 10 hours a week. Elizabeth asked when we should do this. It's hard to find a time, right after evening prayer, perhaps?

We are on budget for the year, but a little low for the month.

Rev. Don Warner is our interim organist. Elizabeth notes we lost a couple of good organist candidates and finding a permanent one will take awhile.

Shelley: a facilities use policy is being worked on, by Judith, Shelley, Tim Krueger, and Sue Torfin. Godly Play just exactly physically fits a particular area at one end of the undercroft.

Rich reported for Eric Frame, see his e-mail: First Sunday is noted. All slots are filled for our next turn with the Interfaith Hospitality Network. Shelley is helping Eric, who cannot continue as Coordinator. A new one is needed, without one we can't continue to take part in it.

Brian: There will be a meeting on landscaping tomorrow of Brian, Ben Cordova, and Tyler Brahe. Comments will be solicited in March and April meetings. Elizabeth: These meetings and visioning might be too many meetings. There is \$386 in designated funds for Parish house landscaping. Brian and Ben will raise this to \$600. Shelley moves and Judie seconds, it is approved unanimously to move this to just the "Landscaping" Committee, not specific to the Parish house.

Elizabeth: The Endowment Committee serves 3-year terms. More people are needed on it. She asked the Vestry for suggestions for people to serve on it. The functions of the committee were described. Three people are needed.

Parochial Report: Janice will call Bennett about the difficulties people are having with TIF files, whatever those are.

Elizabeth: She does not know where the figure of 310 parishioners in some of our Parish records came from. The correct number is not 130 either, but rather something in between those two figures. Work needs to be done adjusting the figures and getting to more accurate ones. The figure of 220 is probably more accurate than 310.

Judie notes that we do in fact have a policy on children and youth.

Acceptance of the Parish records supplement is moved by Shelley, seconded by Lynn, and unanimously approved.

We adjourned.