

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, DENVER, COLORADO, HELD THERE ON MARCH 13, 2012

Vestry members present from the outset: Rich Rinehart, Richard DeTar, Chris Buri, Sue Kilgore, Elizabeth Randall, Rick Larson, Pam Stewart, Jim Anthony, Wib Garfield, Steve Medema, Tim Krueger, Steve Grupe, Susan Trickett, Shelley Brown, Sue Torfin, Peter Thulson, Janice Burley – People not Vestry members present: Judie James, Diane Solomon

Elizabeth led us in a lectio divina meditation on this week's gospel. The meeting then began at 6:58 p.m. Rick moved adoption of the February minutes, Steve G. seconded, and they were unanimously accepted. Elizabeth noted she had suggested no changes. Richard explained that a fuller version of the minutes of the supplementary e-mail Vestry meeting was available if anyone wanted to see it.

Report of the Financial Planning Task Force (which see) was given by Steve M.: They met three times for 2 hours at each meeting. They discussed the budget with feedback from both the Parish and the Vestry. They contacted Tim Krueger, Roger Kilgore, and Rick Larson. For income and expenses see the budget page. A significant development was a "big infusion of pledge money" which reduced There Will Your Heart Be Also. They discussed expenses and what could be reduced, principally Outreach and music. Tim was able to make some economies in the latter area. No new music will be purchased this year, and one salaried singer has volunteered to sing in 2012 for free. The committee suggested no Outreach cuts and made some minor changes in the proposed budget. The major changes were not to repay designated funds this year and not to add to the reserve fund to repay parishioner loans beyond what is received for outstanding payments to Sacred Vision Sacred Space and Sacred Vision Sacred Path. Steve M. moved to approve this amended budget, and Sue T. seconded the motion.

There is \$55,000 to \$60,000 outstanding in Sacred Vision Sacred Path, it is still coming in. The There Will Your Heart Be Also budget line is now down from \$58,000 to \$23,000. Diana Solomon said she sees the Parish as being in good hands. Tim noted the paid singers' payroll taxes were not correctly figured before. Sue Torfin commended Tim. Steve Grupe thanked the entire financial planning group. Susan noted that repaying designated funds is a long-term goal. We can, it is noted, decide later this year to repay designated funds.

7:22: Tim Croasdaile arrived.

Peter made several comments on the possible results of this budget process. Tim K. responded regarding how he plans and budgets. Rich explained Susan T.'s quantification of the comments on the budget by the Parish. He pointed out that there have been great changes just since 2009. Elizabeth noted that it is the Vestry which approves the budget and that this is according to canon law. It is prepared by the Treasurer and shown to the Parish. She noted that there may still be challenges this year, and that the timing of various events will be different this fall. Jim responded to Pam that that there will be no

actual cut in staff benefits, the adjustment is due to their having been figured wrong earlier. Rick said that Fundraising will include three envelope campaigns this year. Rich: Outreach will focus on five organizations this year. Susan noted that Rick will need help with the Fundraising campaign.

At this point, the budget as amended by the Financial Planning Task Force was unanimously approved.

Rich: How should the budget be presented to the Parish? Sunday meetings with groups of parishioners? Via the e-ministry? In the Sunday bulletin? Should the amended budget be posted on the bulletin board in the undercroft?

Diana left at 7:48.

Shelley gave the Ministry Visioning Task Force Report (which see). The information from those who attended the Transitional Parish Workshop will be passed on to other Parish leaders. We need to expand the leadership group in the Parish so the same persons are not leading too many ministries. The Vestry responded to Shelley. She noted the Ministerial Collaboration Team received the report well. There was discussion with Jim of the impact on his work of giving each ministry a line item in the budget. Should this reorganization be done this year or next? The ministries need to know what their budgets are to be able to track them. Shelley suggested the Vestry form a Ministry Leadership Tools Taskforce by May 1. The italicized parts of the Ministry Visioning Report are of the highest importance. There was discussion of the timeline in the Visioning Report, and Elizabeth commended the group.

Elizabeth moved the Vestry accept the above report, express its gratitude to the group for doing it, approve its recommendations, and commit to the action items offered to the Vestry. Janice seconded the motion. Discussion of the motion followed, the task force was thanked, and the motion was approved unanimously. (It is noted for the benefit of future researchers in Parish history that this task force may be found occasionally referred to as "The Lambeth Quadrilateral." This is an entirely informal name.)

Treasurer's Report covering January and February 2012: The 20-year mortgage has been signed. We got a great rate. There were some surprise bank fees. The Capital Campaign is now the parishioner loan fund. Using the old budget, to be changed next month: \$16,000 was received in one month (I believe this refers to plate.), \$7000 of it from one person. \$40,000 is the amount of this type of income budgeted for the entire year. Adjustments in the amounts of both diocesan and regional pledges were noted. Steve M.: There is such a thing as excessive transparency. Elizabeth asked why there is still a balance under Christmas flowers. Steve M. moved acceptance of the report, Steve G. seconded. There was discussion of the Endowment and of spending on Outreach. The report of the Treasurer was accepted unanimously.

The Parochial Report (which see): Elizabeth noted the two general trends are that the more well-attended Sundays are drawing even more people than they used to and that the

regular attendees are attending less regularly than was formerly the case. Sue T. moved approval of the report, Peter seconded, and it was unanimously approved.

The clergy housing allowances for Elizabeth (\$48,000) and George (\$12,300) were unanimously approved after approval was moved by Peter and seconded by Steve M. It was agreed that in future the clergy housing allowances would be approved in December of the preceding year, in accordance with IRS requirements.

The Corporate Resolution to Borrow (the mortgage – which see) was moved by Steve M., seconded by Janice, and unanimously approved.

Sue Torfin moved, Peter seconded, and all approved removing Judie James as a check signer and adding Chris Buri.

Sue T. reported that so far the Safe Haven project has gone well and noted the “overwhelming generosity” displayed already in connection with same.

Tim reported a CD of St. Andrew’s favorites (probably not to be called “greatest hits”) is going to be released, and he played an excerpt of it. This CD is intended to be a fundraiser with the proceeds going to the general operating account.

9:07: Steve Medema had to leave.

Peter reported on Who Is My Neighbor? And a talk by Phil Tompkins. Two major needs at this time are mental health services and low-income housing. People in the area will be hosting “neighborhood circles.” No money has been spent as yet.

Outreach: Cynthia Katsarelis is doing a good job, is really involved, and is doing a newsletter.

We adjourned with a prayer.

Respectfully submitted,

Richard DeTar, Clerk of the Vestry