

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S
EPISCOPAL CHURCH, DENVER, COLORADO HELD APRIL 14, 2009

Present: Tim Croasdaile, Jim Anthony, Sue Backus, Deb McVicker, Liz Evans, Deacon Sally Brown, Eric Frame, Lynn Hardcastle, George Magnuson, Richard DeTar, Judie James, Shelley Brown, David Dunn

6:36 p.m. – opening prayer, followed by check-in procedure, during which Tim thanked everyone for Holy Week and Liz mentioned that Credo is now open to lay employees

6:50 Rich Rinehart arrived.

Minutes – Cheak Yee's of January 6 were unanimously approved. Three corrections were made to those of March 28: "Deacon" Sally Brown is more correct than "Mother," the meeting cited as being held on March 28th was the Regional Convocation, and those mentioned as being "licensed" were more properly "relicensed." Eric moved the acceptance of the minutes, Sue seconded, and they were unanimously approved.

Financial report: Cash on hand is exhausted, we are behind, and we are drawing on a loan. There is a Sacred Vision/Sacred Space meeting tonight which will involve discussion of cash flow problems. Rich: We should publicize this, how much is spent, how much is still to go, and how much is owed. Jim Anthony will talk to Kathy Fleming, the former Treasurer. Judie: show the Parish House repairs and the insurance. Jim will also talk to Vivian, Parish House administrator. There is mention of designated funds and where they should go. On April 12, we finished paying Carol Meredith. On Easter, there were 208 people and around \$3800 in offerings. David wanted more explanation of the numbers. There was discussion of the "discretionary fund." "Miscellaneous expenses" largely means stationery. Our Bookkeeper, Olive, does the financial statements. "New building" is what we pay Holy Redeemer. Shelley moved acceptance of the financial report, and it was unanimously approved.

We're applying for a loan interest subsidy from the Colorado Episcopal Foundation of \$200-300. It was approved by the vestry for Roger Kilgore and Tim Croasdaile to do this.

Rich Rinehart reported on the Ministry Collaboration Team and handed out a memo on it. There will be a meeting May 16th with all lay ministries involved. The purpose of this team is coordination and communication, it has no actual power. It will address calendar problems and budgeting and is a step toward being a program church. Deacon Sally mentioned the need for a link with the Parish Administrator. A new Parish Administrator, whenever one might be needed, would be hired by the Rector. Someone should be on the team to represent the music program. Deacon Sally stated staff should not be on this body. The formation of this body was affirmed by the vestry.

Junior Warden's Report: The \$150 budget is it, plus the Sexton's salary (Talk to Greg, the Sexton). There will be a cleanup day in June. The water leaks continue. Church Insurance paid \$15,130. It was explained what it was for. A new boiler is needed. The other boiler we had was also contaminated by asbestos and was thrown out. Seven radiators leaked. Three boiler

companies will submit bids. A consultation with an engineer is needed to choose the right boiler. The Parish House problems seem to go in sequence, with the resolution of one requiring the resolution of another. The end of May is the target date for the Parish House problems to be resolved. There was discussion of the carpet.

Shelley Brown next reported. She referred to the committee she is on as “Shared Ministry, Shared Space.” I do not know if that is its official name or just what she called it. Said committee is working on the organization of the Parish House, preparing for our move back into St. Andrew’s. The utilization of the space may change with the new Rector. The goal is to spend no money and move no walls. Money is already approved to cool the building. We are working with a company called “About Saving Heat.” A window swamp cooler will be in the stairwell above the landing and will cool the whole building. Shelley explained how this will work. It will cost \$3516. Beckett said there should be a window in any door that will be closed for counseling or children. There should be a needs assessment for the space, getting input from those who will use the Parish House regarding their needs and recommendations. There will be a move-in plan. There is discussion of the use of the space, the Rector’s office, and of egress and ingress. Is there a law regarding children not being above the first floor? It does not appear so, though it might be desirable to do that anyway.

Deacon’s Report: Metro Care Ring’s client load is way up, and donations are way down. Food, volunteers, and money are needed. The First Sunday giving is improving. Lots has been done to communicate this, but more needs to be done. It needs to be brought up at all our Parish’s groups’ meetings.

Father George Magnuson spoke of how good the services for the late Bennett Holmen were, of visiting Roy Butler in the care facility where he resides, and of the importance of Eucharistic Visitors in general.

Senior Warden’s report: Tim gave out keys to Holy Redeemer to those needing them. We are going to redo for them the sign David Tweed made as a way of showing our appreciation. There will be a joint Eucharist when we leave. There may be joint ministries with them in the future. There might be an annual social justice forum with speakers, perhaps. At 5:30 this coming Thursday the 16th, we shall interview the final Rector candidate. Our next meeting is set for the 28th of this present month, the one after that for the Fifth of May at 6:30 p.m.

We adjourned.