

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, HELD IN THE UNDERCROFT OF THE CHURCH ON APRIL 10, 2012

Present at the outset were Rick Larson, Richard DeTar, Elizabeth Randall, George Magnuson, Wib Garfield, Sue Torfin, Peter Thulson, Sue Kilgore, Chris Buri, Jim Anthony, Janice Burley, Pam Stewart, Shelley Brown, Susan Trickett, Tim Croasdaile, and Steve Medema. Steve Grupe's absence was an excused one.

We began our meeting with a lectio divina meditation on this week's gospel, led by Elizabeth.

We put off the approval of the March minutes, because people had not received the final draft version of them.

Tim Croasdaile reported on the upcoming Doors Open Denver event, in which a number, about 80 or so, buildings around the city which are not normally open to visitors will be. This is sponsored by Landmarks Preservation, and here at St. Andrew's the new "Discover St. Andrew's" group has taken it on as a project. Our doors will be open to the general public this coming Saturday the 14<sup>th</sup> from 9:00 am to 4:00 pm and the following day, Sunday the 15<sup>th</sup> from 1:00 pm to 3:00 pm. We have a good number of volunteer tour guides, and Judie James will help to train them this coming Thursday evening. There will be music by some members of our choir, led by Tim Krueger, and our organist, Ralph Valentine. Bob Bartalot will be in charge of the group of people providing refreshments. This is, of course, a form of outreach to the larger community, but it is not intended to be a particularly "overt" form of evangelism. Tim passed out the handout we'll be passing out at this event, done by Judie James and Cyn Croasdaile. The hope is for 200 attendees, and the weather is expected to be good for at least Saturday morning. Elizabeth described it as very exciting and a great honor to be chosen for this and noted that if we are chosen again, it will probably not be for several years.

Tim also reported on Caledonian Development, the group owned 50% by St. Andrew's and 50% by the Urban Land Conservancy. Caledonian has a board of managers of two people from each of the two above groups composing it. We operate the parking lots, and the U.L.C. largely handles the development end of things. The four managers noted above run the day-to-day operations and approve the annual budget. Originally, our members of the board were Tim himself and Roger Kilgore. George Hoover replaced Roger. The question now is whether or not Roger should replace Tim. Should we the Vestry propose this change? Sue Torfin moved this change in our members of the Caledonian Development board, and Rick Larson seconded the motion. Roger helped a lot in setting up Caledonian Development in the first place. Many options for development of the parking lots have been discussed, but none has yet been chosen. Elizabeth asked that Roger and George go over the basic agreement setting up the group with the new Vestry members. Tim noted that much of the mortgage on the parking lots has been paid. Steve Medema wondered why we don't refinance this now, when the rates are so low. The Vestry voted unanimously to have Roger replace Tim on the Caledonian Development board of managers.

Treasurer's report: On the balance sheet, the Capital Campaign account has been retitled the "Parishioner Loan Reserve." The outstanding auction amount is now \$369. Most of the "accounts payable" line item are monies we owe for our diocesan and regional memberships. We are very current on our bills now. The "budget versus actuals" part of the report is based upon the new 2012 budget recently approved. Unpledged income so far this year has been about twice what we expected. Pledged income exceeds expectations by about \$4000. Our expenses so far look good, only the ministries being over budget, though our income being higher than expected also raises the level of our contributions to the diocese and the region. A more accurate figure is now in from Tim Krueger regarding our music. \$9500 came in during Holy Week, the vast majority of it on Easter. We are doing better than we were last year at this time. We should tell the Parish we have good financial news. Should this include the news regarding pledged income? Jim: Pledge and plate should be described to the Parish separately, that is the standard way of doing it. There was discussion of reporting our current financial situation to the Parish.

The Vestry received the financial report.

Rick Larson reported on this year's auction. It will be held September 29<sup>th</sup>. He's trying to hold it a little ahead of other similar auction events. We have a contract pending with the Scottish (Well, we are St. ANDREW'S after all.) Rite Cathedral Association to hold the auction there. The \$1500 we are paying for this includes much that we would otherwise have to rent separately. A \$500 deposit is needed at least 20 days before the event. If we use their kitchen, we must also use their caterer. If we do not, we can use our own caterer. Steve Medema moved we accept these arrangements, Peter Thulson seconded the motion, and this contract was approved. An officer will sign this and give it to Chris Buri. Elizabeth commended Rick Larson for his work on the 2012 auction.

The report of the "Lambeth Quadrilateral" was approved, including some charges to the Vestry which are contained in that report. We now need a committee for training of the leaders of our various ministries, a leadership resources task force. Three to four people are needed, one or two should be members of the Vestry. Shelley volunteered for this. Elizabeth will be on it ex officio also. Part of the task of this group will be finding "best practices" and providing tools for leadership. What are the resources available to ministry leaders in this area? The task force needs to be established by May 1. Janice volunteered to be part of this group. The task force members won't necessarily do the actual training. There was clarification of the relationship between the Ministry Visioning Task Force and the Ministry Leadership Resources Task Force. It was clarified that the latter, new group actually did arise out of felt needs, that a need for it was actually perceived.

Elizabeth: There is too much going on in people's lives to do an overnight Vestry retreat in June. She and Rich propose a dinner and evening meeting on June the 30<sup>th</sup>, a Saturday to do what the Vestry needs to do before the retreat of the Ministry Collaboration Team. In May, we should set a date for the autumn retreat.

Sue Torfin reported that Safe Haven has been a “phenomenal success.” The number of homeless women participating has risen to 20, we have good volunteers, and people like it. Should we stop it at the end of April or continue it on after that? There are some reasons for possibly continuing it. First, the women are at greater risk in the summer months. Secondly, the city may criminalize people camping out, and funds for the homeless are being cut in any case. Thirdly, the New Jerusalem Church must stop providing shelter due to zoning regulations. Capitol Hill United Ministries wonders if this project can be kept going year around. It relies on several partner agencies whose funds are also being cut. There was discussion of this. Sue Torfin reported Nancy McMahon has been a big help. We need additional volunteers to be leaders of this, staying here all night once a month. We don’t have much on our schedule Friday nights other than this. Chris noted that we are short on storage space for the equipment we need for Safe Haven. Several thousand dollars has been contributed for the purchase of cots. Elizabeth asked if all of us are mostly, not necessarily entirely, in favor of the idea of extending our participation in the Safe Haven project. George: In addition to our financial good news, we should publicize the turnout of volunteer help we have had for this project. The Vestry supports extending our participation in the Safe Haven project past the original deadline of the end of this month.

The Vestry then discussed the process and group norms of our meetings, what to change about these matters. Several issues were brought up: what the problem we had with designated funds says about our process and norms, better notice of special meetings and retreats, how some printed matter goes out too close in time before the meeting to which it refers. In addition, the challenges were brought up that members of the Vestry are overcommitted in terms of their time, that it’s hard to give enough time for all the activities which require it, and whether or not we are hospitable enough to dissenting voices among us. Challenges were also noted with the status of “borderline” (nonvoting) Vestry members. What can we do to improve our process? One suggestion was to be more welcoming toward dissent, it was also noted that we should own our norms.

We adjourned with a prayer at 9:15 pm.

Respectfully submitted,

Richard DeTar, Clerk