

**Saint Andrew's Episcopal Church**  
**Vestry Minutes**  
**July 14, 2004**

A regular meeting of the Vestry of Saint Andrew's Episcopal Church, Denver, was held on July 14, 2004, at 6:30 pm, in the church undercroft. Senior Warden Rick Larson presided. Other vestry members present were Rector Connie Delzell, Junior Warden Cynthia Croasdaile, Jennifer Barker, Jonathan Coldren, Michael Giddings, M.B. Krueger, Vanessa Lyon, and Sue Thibault. Vestry members absent from the meeting were Nicola Donaven and Joe Schwaury. Also in attendance were Deacon Sally Brown and Clerk Judith James. Treasurer Mark Miliotto was absent. Tim Croasdaile, Chair of the Resource Development Committee, was present during the first part of the meeting.

Rick Larson opened the meeting with prayer. The continuation of the "Building on our Workshop" discussion was postponed because of the length of the meeting agenda. Mother Connie said that she would be unavailable on the date of the next regularly scheduled vestry meeting, August 11, 2005. A special vestry meeting for the purpose of continuing the Workshop discussion will be held on Monday, August 30, from 6:30 to 8:30 pm. Rick Larson asked each vestry member to "check-in" with the group, as vestry members had agreed to do at the beginning of the year.

Tim Croasdaile made a presentation on behalf of the Resource Development Committee, formerly known as the Ways and Means Committee, about upcoming fundraising plans. The "South in Your Mouth" event, which was so successful last year, will be repeated and expanded this year. Chris Bates is chairing this event and is looking for volunteers to help him. Tim asked the vestry members to set aside November 13 for a parish auction. Auctions have been very successful in raising funds for St. Barnabas and other churches. Parishioners will be asked to donate services and activities, such as hosting a dinner for other parishioners, as well as material items to be auctioned. Betty Luce will take charge of soliciting auction items. Most of the items will be sold silently, but an auctioneer will sell particular items. The event will take place at St. Joseph Catholic Church. *Amahl and the Night Visitors* will begin its run on Epiphany, January 6, 2005, and will be performed on Thursday, Friday, and two Saturdays. M.B. Krueger is the music director for the show. Tim reported that Judith James presented an idea for an event to benefit the building fund, celebrating the publication of Ethan Anthony's book about the architecture of Ralph Adams Cram. Judith will obtain additional information and follow up with the Resource Development Committee.

The minutes of the June Vestry meeting were approved as circulated.

Senior Warden Rick Larson opened the discussion regarding the St. Andrew's Legacy Society. He presented a four-page handout, the last page of which set forth the recommendations of the Colorado Episcopal Foundation and the National Episcopal Foundation regarding the use of endowment funds. The recommendations ask churches

to use the earnings of their endowment funds by allocating 75% for Outreach and 25% for other purposes. Mother Connie commented that by allocating such a large share of endowment income to Outreach and so little for maintenance or expansion of the building, future parishioners would have little opportunity to direct their giving toward Outreach purposes. The Rector further commented that it was her hope that St. Andrew's would someday be able to enlarge the building and that allocation of such a high proportion of the Endowment to Outreach could preclude such expansion. Mother Sally noted that lack of space prevents St. Andrew's from using the current building for Outreach activities, such as providing emergency shelter for homeless women. Jonathan Coldren, who serves on the Endowment Committee, noted that the 75% allocation to Outreach applies only to the 3% of the endowment assets that are deemed to be earnings each year. This relatively small amount would not be the determining factor in whether or not the building could be expanded. Funding for building expansion would need to come from other sources.

Judith James asked for clarification as to which of the rules regarding the use of the Endowment on pages three and four of the handout are drawn from St. Andrew's Articles of Incorporation, pages one and two of the handout, and which are only recommendations of the Endowment Committee. Jonathan pointed out that the designation of 75% of the income for Outreach purposes is set forth in Article 7.7 of the Articles of Incorporation. The definition of "income" as 3% of the Endowment assets is stated in Article 7.8. A comment was made that 3% is a very small return on investments during times when interest rates are high. Other parishes, such as St. John's Cathedral, have access to a much larger portion of their endowment earnings.

Mother Connie commented that asking parishioners to join the Legacy Society and write their Wills in a manner that places their gifts into the Endowment Fund may defeat the giver's expectation that a bequests would immediately benefit the church at the time of the giver's death. It was noted that individuals are able to designate in their Wills the purposes for which their gifts are to be used, and that the church is bound by these designations, as stated in Article 7.1. This same article further states, "All undesignated bequests and devises received by the corporation are to be deemed as contributions to the fund," referring to the Endowment Fund. Judith commented that, because this provision is already in effect, people who made their Wills without knowing about this Article, or before this Article was adopted, may have their expectations defeated by this provision, even if the Legacy Society is not implemented. Education of parishioners is needed so that individuals understand the implication of how their Wills are worded.

Judith stated that her understanding from conversations with Bill Campbell is that the Articles of Incorporation and Bylaws were "boilerplate" documents that had been used by other churches in the past. These were adopted at the time that St. Andrew's became a parish because the Diocese would readily approve the documents without delay. There was little or no debate by the vestry at that time. Judith recommended a review by the vestry of the provisions pertaining to the Endowment, beginning by asking the Chancellor of the Diocese which provisions are required by the Canons and which may be changed by St. Andrew's. She also suggested obtaining advice from an attorney specializing in Wills and Estates regarding how Wills that were signed prior to the

adoption of the Articles would be interpreted with regard to the provision requiring that all undesignated bequests be deemed as contributions to the Endowment Fund.

Senior Warden Rick Larson stated that he would refer the matter back to the Endowment Committee, noting that it would be disrespectful to the Committee for the Vestry to take further action regarding the Endowment without consideration of the matter by the Endowment Committee. Mother Connie asked about consideration of the issue of whether the Vestry is willing to support the St. Andrew's Legacy Society and commit to becoming charter members. Judith expressed the opinion that it is premature to consider the Legacy Society issue, if the vestry is unsure as to whether the rules governing the Endowment Fund are satisfactory. There was no object to delaying consideration of the Legacy Society issue until a subsequent meeting. One vestry member commented that, although she is willing to join the Legacy Society, she doubts that she and her husband will be able to rewrite their Wills in time to meet the October 15, 2004, goal, which the Endowment Committee has set.

Jennifer Barker reported that she is planning for 80 to 100 people to attend the Ice Cream Social on August 22. Michael Giddings recommend that she plan to purchase nine gallons of ice cream and recommended individual gallons, rather than tubs, so that there would be more flavor choices. Jennifer will meet with Michael at Bonnie Brae Ice Cream to obtain advice from the manager regarding the most popular flavors. Jennifer and Michael were authorized to choose the flavors. Tickets will be sold for \$5.00 for adults and \$3.00 for kids, with a family maximum.

Rick Larson asked the vestry confirm the vote taken by email to adopt the U.N. Millennium Goals. A motion was made by Cynthia Croasdaile and duly seconded to adopt the U.N. Millennium Goals, as set forth in the Proposed Resolution prepared by the Diocese of Colorado, as follows:

The vestry of St. Andrew's Episcopal Church of Denver, Colorado, resolves that this parish affirms and embraces the achievements of the United Nations Development Goals (MDGs), namely to:

- eradicate extreme poverty and hunger;
- achieve universal primary education;
- promote gender equality and empower women;
- reduce child mortality;
- improve material health;
- combat HIV/AIDS;

- ensure environmental stability; and
- develop a global partnership for development.

And be it further resolved that St. Andrew's Episcopal Church, as a part of fulfilling its mission to reconcile all people to God and each other in Christ, and in accordance with the challenge set forth by the 73<sup>rd</sup> and 74<sup>th</sup> General Conventions (2000 and 2003) and 1998 Lambeth Conference, sets as a goal, beginning in 2005, to give 0.07% of the annual parish budget to fund international development programs, and challenges all congregations in the Diocese of Colorado to give 0.07% of their budgets to fund international development programs;

and be it further resolved that the Bishop of Colorado assign the responsibility for implementing this program to an individual or commission and instruct that person or commission to:

- make informed recommendations to the Bishop and Standing Committee about the disbursement of the 0.07% of the funds;
- build an accessible data base for international missions conducted by the parishes of the Diocese of Colorado and facilitate connections among such ministries in the diocese engaged in world mission and international development; and
- provide opportunities for education and engagement in reconciliation efforts including using connections in the Anglican Communion to build relationships with people and communities in the developing world;

and be it further resolved that all Episcopalians in the Diocese of Colorado be encouraged to contact their elected representatives urging them to support the United States governments fulfillment of its commitment to fund international development aid at 0.07% of US-GNP.

Rick stated that the Colorado Historical Society grant recipients will be announced on July 21. St. Andrew's has submitted a grant application to fund a new slate roof for the church building. He provided vestry members with a handout prepared by David Dunn, setting forth a proposal to use "gridding" as a method of evaluation of the composition of and changes in the neighborhood surrounding the church.

Junior Warden Cynthia Croasdaile reported that another leak has developed in the parish house. This is a new leak in a different location. She has made arrangements to have roofers evaluate the situation.

Rick presented the written Treasurer's Report in the absence of Mark Miliotto and asked vestry members to sign the counting schedule. Grocery certificate sales have been quite successful.

Mother Connie informed the Vestry that St. Andrew's is entitled to an additional delegate to the Diocesan Convention on October 1 and 2. Michael Giddings as alternate will take the additional seat. Jonathan Coldren offered to serve as alternate. Mother Connie reported that, after meeting with Salying Wong, a decision has been made to discontinue Sunday school for elementary school-age children for this year. There will be a catechumenate for older children. Salying has been approved by the Bishop for postulancy for Holy Orders and will be leaving for San Francisco later in July. Mother Connie thanked Vanessa for her service on the Vestry. Vanessa will also be going to San Francisco to further her education. A potluck supper to say farewell to Vanessa, Jennifer, Salying, Shannon, Bill Brown, and Charis Craven will be held on July 18. A discussion was held regard a person to fill the remainder of Vanessa's term, which ends at the time of the January 2005 Parish Meeting. A candidate was identified and Rick Larson will contact that person.

Mother Sally Brown reported that St. Andrew's had collected 113 bags of food for Loaves & Fishes. In addition, \$385 was received in the form of King Soopers certificates and a \$150 check was received. Mother Sally noted that Denver's shelters have recently been very full and, unfortunately, there are many new, young faces among the people needing shelter services.

Sue Thibault made available a copy of the Parish Administrator's job description.

Mother Connie announced that Keith Swain and Liz Evans would serve as sponsors for the catechumens this year. Alicia McKim will be in charge of the catechumenate program for teenagers. The teenagers will meet with the adults for some activities, but will meet separately for discussion. There are also several clergypersons from other denominations who would like to be received into the Episcopal Church this year. There will be a new EFM (Education for Ministry) class beginning this fall.

After closing prayer, the meeting was adjourned.

Respectfully submitted,

Judith M. James  
Clerk