

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, DENVER, HELD JULY 10, 2012

Present: Pam Stewart, Shelley Brown, Elizabeth Randall, Rick Larson, Susan Trickett, Wib Garfield, Steve Grupe, Sue Kilgore, Rich Rinehart, Steve Medema, Janice Burley, Sue Torfin, George Magnuson, Tim Krueger, Peter Thulson, Chris Buri

6:36 – This week's gospel is the beheading of John the Baptist. That not being found to be terribly inspirational, our meditation was based on this week's psalm.

June minutes – Their acceptance was moved by Steve M. and seconded by Susan – Elizabeth offered a correction of the name of a committee. Correction: The parking lot income is enough to cover mortgage payments and maintenance costs. "No clear plan" should be replaced with "grant recommendations have not been made for the proceeds of the yellow envelope campaign." The June minutes were unanimously approved as amended.

Process observer will be for tonight: Chris Buri.

Treasurer's report: The collection has been good the last two Sundays, helping our financial situation. We are over budget on plate and under on pledges. Messages will be sent out to the parishioners regarding this matter. Steve G. suggested reminder to people on converting their pledges to EFT (electronic funds transfer). Other income is \$15,429 over budget. We will probably be back to normal by the end of July. What determines what is in There Will Your Heart Be Also? It includes the envelope campaigns and the King Sooper cards, also there is a single \$5000 gift in it. The King Sooper cards are generating \$500 to \$600 a month. Susan: Let's get parish feedback on the envelope campaign. To what extent is it replacing pledge money? There was discussion on the relationship between pledge dollars and the yellow envelope campaign. Steve M.: The Treasurer should be able to figure out the relationship between pledge dollars and the yellow envelope campaign. Elizabeth: Plate is ahead because of one really big pledge early this year. Shelley: Do people know there'll be another envelope campaign? Yes, the connection of TWYHBA and the envelope campaigns was mentioned by Rich at the annual meeting. Susan: We need feedback on the envelopes. There was discussion of what should be done in terms of a monthly report to Parish on where we are financially and of the general issue of transparency. There was discussion on how we should put these matters into financial reports. There was also discussion of getting feedback from the Parish on these matters. We can use e-mail for some of this in terms of the Parish. The message for this will be drafted and circulated. The monthly staff singers expense approved earlier will make it appear that music is over budget.

Audit Committee: Bob Mosher and Diana Solomon have been asked to serve on this. Should there also be someone from the Vestry? Who? Were there any volunteers? No one volunteered. The third member of the committee will not be a Vestry member. This was how matters stood at the end of this meeting. But soon after the meeting, Susan Trickett volunteered to serve as the third member of the Audit Committee, so that person will be a Vestry member after all.

Rick Larson gave the Vestry a report on the Communications Ministry (which see) standing in for Cyn Croasdaile. The separation of announcements from the service leaflet was suggested. Keep announcements short and to the point. The MCT will be involved in announcing this. Currently, the service leaflet is vetted by the Rector. Phase I of this communication project will be done by September 9.

There was an MCT report from Shelley and Elizabeth (which see). Can this be sent out in the Vestry's name for ministries to use in drafting their reports from their retreats? Shelley notes that these are Parish goals. Ministries are not limited to these goals. Elizabeth notes this is not a new vision statement. Will this document work for the various ministries? There was general discussion and unanimous approval of this report, moved by Sue T. and seconded by Janice.

Rich added an agenda item, the Outreach Ministry recommendation for grants, and passed out copies of it. He explained how the process is being tightened up. Should we approve the recommendations for the 2012 envelope campaign grants? Steve G. moved approval, and Sue K. seconded. There was discussion, mostly regarding Safe Haven. Organizations apply for grants, and there are forms for this. Wib noted we're trying to focus on organizations with parishioner involvement and contact. Shelley noted the criteria will be clearer after the Outreach retreat. The list of grantees is mostly groups funded in the past, but some new groups have been approached by us. The recommendations were unanimously accepted.

George's letter of agreement was given to the Vestry by Elizabeth. Rich noted that salary rather than a housing allowance was chosen, and that this is consistent with previous practice. Peter moved its approval, Pam seconded it, and it was unanimously approved.

Wib's birthday was celebrated with applause and the traditional song.

George: A number of people want to be catechumens this coming year, and wonderful leaders are signing on for this.

Wib reminded us that Loaves and Fishes is July 29<sup>th</sup>.

Rich, Sr. Warden: Elizabeth's performance review was done by him, Peter, Sue T., and Diana Solomon in a two-hour meeting which went very well. Elizabeth responded, saying that she sees some need for change in order to move in the direction of becoming a program church, and that she appreciated the overall process. She sees excitement and energy here.

Chris: The boiler went out. This will cost around \$1200. The swamp coolers were serviced for \$1000.

Tim on music: The paid singers have brought about an improvement to the summer choir.

Peter, Who Is My Neighbor – New signage is coming. David Tweed is involved in this. The neighborhood picnic has been deferred until sometime in 2013.

Sue T., Safe Haven – A commercial laundry is taking care of laundering the linens. Whole new sets of same have been donated. She described the sort of shelving needed for storage. Rich might donate this if what he has is big enough. There was discussion of just what we want in the way of shelves, and it sounds like Rich's will work. There are seven new site coordinators being added to the project.

Wib notes that Outreach has lots of energy and is moving in a really positive direction, and people are excited about it. Susan notes that Cynthia Katsarelis is working hard.

Rich reminded us of the Vestry retreat this coming November. The Vestry will do the coffee hour on July 22, and Susan will coordinate this. Peter noted that the School of the Poetic City went very well. Elizabeth noted that the Parish enjoyed it too.

Chris, as process observer: There was real respect for others and a good process. Apparently Susan's question was about the yellow envelope campaign was important to people. A couple of people brought particular gifts to the discussion.

We closed with a prayer at 8:50 p.m.