

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S  
EPISCOPAL CHURCH, DENVER, COLORADO, HELD THERE AUGUST 14, 2012

Present: Rich Rinehart, Chris Buri, Pam Stewart, Wib Garfield, Janice Burley, Sue Kilgore, Steve Grupe, Tim Krueger, George Magnuson, Peter Thulson, Sue Torfin, Shelley Brown, Susan Trickett, Jim Anthony, Richard DeTar – Not Present: Elizabeth Randall, Steve Medema, Rick Larson

Acceptance of the July minutes as amended was moved by Chris and seconded by Pam. They were unanimously approved.

Treasurer's Report: We have recently had two nice windfalls. The IRS sent us \$4,328.52. This was a refund of some of the money we spent on staff health insurance and is connected with the health care reform act. We also received an anonymous gift of \$5000. July was good in terms of pledges and under budget in unpledged income. Monies received for weddings and funerals are entered in the "miscellaneous" category. Donations will make the expenses of ministries look like they are over budget. Rich: The auction is highly organized. Wib says the 10:00 service on July 29<sup>th</sup> was huge in attendance. There was discussion of counting pledge and plate. There must be a second person to do this. There was discussion of who can count pledge and plate. Staff cannot do this, and neither can members of the clergy. There will be a list of who is to count for the next few Sundays. This list, at any given time, will be in the box with the other counting materials. For reasons of security, counting sheets left for Jim should be left in envelopes. Checks to the Endowment should be made out to the Colorado Episcopal Foundation.

Audit Committee: Susan reports they will be meeting in two weeks and will report September 4<sup>th</sup>. The Financial Task Force report is due in October for use at the Vestry retreat in November.

Rich's report to the Vestry answered last month's question. The yellow envelope campaign had no negative impact on pledges.

Rich presented a request from Tommy Timm that St. Andrew's act as the fiscal agent for a Guatemala book project. It was noted that St. Andrew's has acted in this capacity in the past. An example would be the Malawi art book project. It was decided that an ad hoc committee should be established to draft a policy governing the circumstances under which St. Andrew's will act as a fiscal agent for such third-party projects in the future. The committee will consist of Sue Torfin, Sue Kilgore, and Shelley Brown. They will present a draft policy for review at the September Vestry meeting. Rich agreed to inform Tommy Timm of this process.

The Rector's report is in.

George reported that he recently officiated at a wedding and at a funeral here. He also noted that it appears the next catechumenate will include more than ten catechumens.

Deacon's Report: Wib notes that our most recent Loaves and Fishes was quite successful. Family Promise (formerly Interfaith Hospitality Network) is having some problems. She and Lynn(e?) Valentine clarified matters with First Unitarian. Sue T. asked if Safe Haven is drawing down our participation in Family Promise. Family Promise is being publicized in several ways.

Jr. Warden Report: Chris notes that a lightning strike fried the boiler control panel at a cost of \$1600. This bill has been submitted to the Church Insurance company. Various parts of the boiler itself are covered by warranties lasting from five to seven years. Surge protection is being installed, and the organ is also being checked for this sort of problem. We may get a water heater for summer use. Bill Sweeney is a big help to the Jr. Warden. Sue Torfin asked who one would call if Chris were unavailable. At least unofficially, the person would appear to be Bill Sweeney. Some parishioners are having problems operating some of our kitchen appliances.

Music Report: Tim notes the release party for the CD of St. Andrew's choir will be October the 20<sup>th</sup>. This will coincide with the blue envelope campaign. The choir will sing, and a donation of any amount for a blue envelope will constitute purchase of the compact disc. Ralph Valentine, our organist, has been diagnosed with carpal tunnel syndrome. We are having to get substitute organists. It may also be necessary to raise the salary we pay.

Shelley reports for the Ministry Collaboration Team that ministries are having their retreats and that the MCT's retreat will be a week from this coming Saturday at Conifer.

Sue T. reported on Safe Haven. Rich was thanked for his in-kind donation, a large cabinet to hold the bedding. She also noted that the Fire Dept. needs to be told of the presence of the women here, and that some people are spending quite a bit on the meals they prepare for Safe haven.

The next matter we considered was Pam Stewart's discernment as a Deacon. Pam spoke about this and about her call. Some members of her committee spoke also, as did other present. Next the Bishop and his committee will decide on this. How the whole process works was clarified for the Vestry. Pam would have to leave the Vestry if she were accepted. At this point, Pam left. Her nomination to the diaconate was moved by Sue K. and seconded by Sue T. There was discussion. If nominated, the Parish would pay half the cost of her education. Enough money for this is in designated funds now. Pam was unanimously nominated for the diaconate.

Sue K. reported in her role as process observer. There was lively discussion and sharing. There was a little side chatter. The group was comfortable with one another.

We adjourned at 9:18. Respectfully submitted – Richard P. DeTar, Clerk