

**Saint Andrew's Episcopal Church**  
**Vestry Minutes**  
**December 10, 2003**

A regular meeting of the Vestry of Saint Andrew's Episcopal Church, Denver, was held on December 10, 2003, at 6:30 pm, in the church undercroft. Senior Warden Betty Luce presided. Other vestry members present were Rector Connie Delzell, Junior Warden Andy Seelaus, Michael Alleman, Michael Giddings, M.B. Krueger, Vanessa Lyon, and Sue Thibault. Also in attendance were Deacon Sally Brown, Treasurer Mark Miliotto, and Acting Clerk Judith James. The meeting was opened with the service of Evening Prayer, led by Mother Connie. The minutes of the meeting of November 13, 2003, were approved.

Mother Connie announced that the Annual Parish Meeting will be held on January 25, 2004, following the 11:00 am Eucharist. The Rector stated that she plans to nominate Rick Larson as the Senior Warden. Mother Connie commented on Rick's past service to the church as a catechist and Mother Sally spoke about his work on the Outreach Committee. There were no objections to Rick's nomination.

Junior Warden Andy Seelaus will be completing his term, so candidates are need for this office. The vestry appointed Vanessa Lyon to serve the remaining year of Sara Harman's term on the Vestry. In addition to the two Wardens, Michael Alleman will be leaving the Vestry at the time of the Annual Meeting. The Wardens and Vestry member who will be completing their terms were appointed to serve as a Nominating Committee. Mother Connie expressed her desire to have two candidates for each office. Names of parishioners who might be good candidates for Vestry were suggested to the Nominating Committee. A notice regarding Vestry nominations will be placed in the Sunday bulletin after the first of the year.

Betty Luce reported that St. Elizabeth's School has made an offer to buy the land on either side of the church at the owner's asking price, contingent upon an appraisal justifying that price and the school's ability to raise the funds needed for the purchase. She reported that the May Bonfils Foundation, which is administered by the Franciscans, has funds available to make grants for "the education of underprivileged children in Denver." Funds from this source may be distributed prior to December 31, 2003. Treasurer Mark Miliotto noted that St. Andrew's would hold any funds received for the school in a separate bank account. Betty noted that an after school program for potential St. Elizabeth's students may be started in the fall, possibly using St. Andrew's undercroft. The application for 501(c)(3) tax-exempt status for the school is in progress.

Michael Alleman reported that the Stewardship Campaign has received 57 pledges, with a total amount pledged of \$173,000. After reminders have been sent to people who usually pledge, but have not done so yet this year, he expects that the total amount pledged will be approximately \$215,000. A letter will be sent thanking people for their pledges and confirming the amounts pledged.

Treasurer Mark Miliotto reported that the Finance Committee has been unable to meet regarding Mother Connie's contract because of vacations and other scheduling problems. The Finance Committee has prepared a proposed budget for 2004 in the amount of \$248,000. The proposed budget includes a Diocesan Pledge of \$12,000, as promised. Further work is needed to complete John Taylor's contract and Sue Thibault agreed to do this.

Mark presented the Treasurer's Report, describing November as a "good month." A donation of \$1,000 designated for the choir has been received, bringing the income related to the choir within \$35 of expense. The expenditure for directors and officers liability insurance is an additional charge due to a change of insurance companies on a national basis. The insurance expense had not been included in the 2003 budget. Mark expects that St. Andrew's will complete 2003 with a deficit of approximately \$6,000. Donations toward the Vogelzang Challenge Grant now total \$9,100, almost meeting the \$10,000 goal.

Mother Sally encouraged vestry members to take ornaments from the tree in the narthex and buy books for the Ebert School Library. MetroCaring has ongoing needs for families. The St. Francis Center is requesting gloves for the homeless. Mother Sally asked the Vestry members to pray about the possibility of opening the undercroft as shelter for homeless women or families next winter.

Junior Warden Andy Seelaus reported that there are leaks in the church roof, near the flashing. Repairs will cost about \$1,000. The Vestry authorized Andy to obtain a bid from the roofers for repair of the bell tower roof. Andy will be out of town on the last Sunday of Advent, so another volunteer is needed to climb the ladder and replace the evergreen garland.

Andy reported that he has received a written proposal from Doc Ball for the replacement of the boiler in the amount of \$14,500. This is substantially higher than the \$8,000 estimate that was given by Doc several months ago. Doc is able to schedule the boiler replacement for next week. Andy will talk to Doc about reducing the price. A motion was made by Sue Thibault, duly seconded, and adopted that we authorize Andy Seelaus to arrange for Doc to replace the boiler. Vanessa Lyon abstained from voting.

Betty Luce announced that architect Ethan Anthony will be in Denver in early January and will return later in the month to make a presentation at the Annual Parish Meeting. He will bring a model of his design for completion of the church building. A detailed agenda and written committee reports will be prepared and distributed prior to the Annual Meeting. A summary of the Annual Meeting business will appear in *The Network* after the meeting.

Betty will be meeting with Nicole Hernandez to discuss whether St. Andrew's should apply for an historic preservation grant from the Colorado State Historical Society for the April 2004 funding period. She recommended that the vestry consider a funding

campaign to raise approximately \$80,000 in the year after the pledges for the previous capital campaign are completed. Mother Connie noted that funding for the completion of St. Andrew's church building is expected to come primarily from within the church, while funding for St. Elizabeth's School is expected to come from outside.

St. Paul's Lutheran Church would like to use the molds for St. Andrew's Stations of the Cross. The Stations were designed by artist Marian Buchan for Ascension Church in Denver. Judith James stated that Holly Buchan, a descendant of the artist, gave permission for St. Andrew's to use the molds. Betty will contact Father Ken Near about how get in touch with Holly Buchan.

A memorial service for Mark Sheldon will be held on Saturday, December 13, at 11:00 am, at St. Elizabeth's Church on the Auraria Campus. The St. Martin's Chamber Choir will sing.

The meeting was closed with the Lord's Prayer.

Respectfully submitted,

/s/

Judith M. James, Acting Clerk