

MINUTES OF THE MEETING OF THE VESTRY OF ST. ANDREW'S EPISCOPAL CHURCH, DENVER, CO, HELD AT THE CHURCH ON DECEMBER 11, 2012

Present throughout: Richard DeTar, Rich Rinehart, George Magnuson, Elizabeth Randall, Susan Trickett, Shelley Brown, Wib Garfield, Janice Burley, Peter Thulson, Pam Stewart, Jim Anthony, Sue Torfin, Chris Buri

Excused absences: Sue Kilgore, Rick Larson, Steve Medema

The meeting began at 6:33 pm. with an examen of consciousness which lasted until 6:53. Pam Stewart formally left the Vestry to enter the ordination process for the Diaconate. The Vestry sent its blessings and good wishes to her as a group and as individuals.

Tim Krueger entered at 6:56, Steve Grupe at 6:59.

Chris and Susan simultaneously moved the acceptance of the October minutes as amended, and Janice seconded the motion. The minutes were approved as amended. There was no Vestry meeting in November.

Treasurer's report: Income was good in November. Pledged income was under budget, unpledged was a little over. A gift of \$4000 was received toward the cost of the salary of a part-time minister for children and youth, as well as three other gifts which totaled \$1600. It was noted that accounts receivable from the auction are now only \$11.

Stewardship update: \$349,000 has been pledged. There are 19 new pledges. The group of people handling the stewardship campaign in 2013 for 2014 should be larger than the group who handled it this year. There are 29 potential 2013 pledges based on their having pledged for 2012. These pledges represent over \$52,000. Elizabeth noted that many have significantly increased their pledges and that all 29 of the abovementioned people have been contacted this week. Rich stated we shall probably reach our goal of \$370,000 for the total pledged amount.

Jim reported on the proposed budget for next year, 2013. There was discussion of the budgeted amount for coffee hours. \$11,000 more has been promised for designated funds and is expected to come in. There was discussion of ministerial salaries and housing allowances. The proposed budget shows the Sexton's hours increasing from 10 per week to 15. Will there be a coffee hour with the third service? Shelley noted that line items 5305 and 5308 in the proposed budget are actually for child care for the two items shows, Adult Forum and Serving Christ Through Friendship. Cynthia Katsarelis would like \$500 more budgeted for the Outreach committee to visit Jubilee Ministries and for incidentals. Should we split Outreach into grants and expenses? There was discussion of increasing the amount budgeted for Outreach. The anticipated expenses for 2013 so far are about \$37,000 above expected revenue. General discussion upon the subject of the budget ensued. There will be more discussion in January.

Janice reported for the nominating committee. It would be premature to mention the names of those being considered for nomination to the Vestry at this time.

Shelley handed out copies of the Ministry Plans, which had already been discussed at the Vestry retreat in November. Sue T. moved and Janice seconded their acceptance, which was unanimously approved.

\$500 to be donated to Episcopal Relief and Development was overlooked in the Vestry meeting conducted by e-mail. Sue T. moved and Steve G. seconded the approval of this expenditure. It was unanimously approved.

The clergy housing allowance of \$48,000 for 2013 was moved by Susan, seconded by Peter, and unanimously approved.

Also unanimously approved was \$5000 to pay down the loan from designated funds, after being moved by Janice and seconded by Chris.

The amount of Endowment funds received totals \$4662.40. Chris discussed using part of this to abate the noise level in the undercroft. There was discussion of the Junior Warden's priorities and the use for some of part of the Endowment funds. The list of priorities was appended to the October Vestry minutes. Chris moved the expenditure of up to \$1200 from the Endowment funds for improvement of the lighting outside the building and the use of \$3500 to repay more of the loans from designate funds. Sue T. seconded. This was tabled till the January Vestry meeting.

There was discussion of a red envelope campaign for Outreach being held during Advent. It was decided to do this.

Elizabeth read into the record a correction to the October minutes: "All undesignated bequests go into the Endowment."

Steve G. moved and Peter seconded the acceptance of a \$10,000 gift to lead the glass of 4 windows by opening a designated fund for this purpose. The tinting of the windows would have to be done anyway. The total windows project would cost \$32,500. The motion was unanimously approved. Chris will soon be having some work done on the lights in the sanctuary area, redirecting some of the lights on the reredos and altar areas and changing some bulbs.

Sue T. reported on Safe Haven, wondering if there were signs of burnout among the volunteers and also wondering about Safe Haven's advocating for homeless women with governmental bodies. There was discussion of these matters. Elizabeth stated that Safe Haven is clearly a temporary fix for the problem of homeless single women in the Denver area. She also pointed out the great impact of Safe Haven on this problem.

Discover St. Andrew's is pursuing the matter of signage.
The meeting ended at 9:23 p.m. – Richard DeTar, Clerk

