

St. Andrew's Episcopal Church
Operating Budget

		2021	12/31/2021	2022	
		Budget	Actual	Budget	Notes
OPERATING REVENUE					
PLATE AND PLEDGE					
1	Plate	33,000	28,180	25,000	
2	Pledge	461,000	496,606	480,000	
3	Total Plate and Pledge Revenue	\$ 494,000	\$ 524,786	\$ 505,000	
4					
5	OTHER REVENUE				
6	Evensong Revenue	1,500	2,029	1,000	
7	Fundraising (Net) (See breakout - page 5)	28,000	5,882	16,000	
8	Caledonian Reimbursements	1,200	1,200	1,200	
9	Endowment Distribution For Outreach	19,000	19,802	19,000	37%
10	Endowment Distribution For Debt Service	19,000	19,802	32,000	63%
11	Donations from Weddings, Funerals, etc.	3,000	3,994	4,000	
12	Facilities Use	7,200	7,400	7,200	
13	Designated for Music Ministry	1,000	1,000	1,000	
14	Designated for Children's Ministry	6,000	6,000	6,000	
15	Designated for Outreach	2,000	1,000	2,000	
16	Deferred Revenue	83,199	83,199	35,000	Deferred Revenue from 2021
17	Pass-through Income	-	-	-	
18	Pass-through Expense	-	-	-	
19	Total Other Revenue	\$ 171,099	\$ 151,308	\$ 124,400	
20	Total Operating Revenue	\$ 665,099	\$ 676,094	\$ 629,400	
21					
22					
23					
24	EXPENSES				
25	SALARIES & BENEFITS				
26	Administrator	34,510	34,510	34,510	
27	Child Care	5,100	2,160	4,000	
28	Children's Minister	26,142	26,142	19,607	Partial Year 75%
29	Music Director	41,778	41,778	41,778	
30	Organist	21,666	22,570	21,666	
31	Rector	100,486	100,486	100,486	
32	Substitute Clergy	3,000	200	3,000	
33	Supporting Clergy	17,773	17,773	17,773	
34	Sexton	17,773	17,773	17,773	
35	Health Insurance - Rector	17,218	14,530	13,788	
36	Pension - Rector	18,087	18,087	18,087	
37	Insurance and Pension - Staff				
38	Health Insurance - Administrator	10,908	10,908	11,292	
39	Health Insurance - Children's Minister	11,652	11,652	6,018	
40	Health Insurance - Sexton	11,652	11,652	12,036	
41	Pension - Administrator	1,726	1,725	1,726	
42	Pension - Children's Minister	1,307	1,307	0	New Employee not eligible for 1st year.
43	Pension - Music Director	3,760	3,760	3,760	
44	Pension - Sexton	1,600	1,600	1,600	
45	Deacon's Expenses	500	-	500	
46	Continuing Education	-	300	300	
47	Staff Christmas Bonus	-	1,581	0	
48	Payroll Tax	11,900	11,440	11,900	
49	Total Salaries and Benefits	\$ 358,538	\$ 351,934	\$ 341,600	
50					

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51	MINISTRIES EXPENSES				
52	Acolyte Supplies	145	-	145	
53	Adult Education/Exploring Life and Faith	1,700	-	1,000	
54	Altar Guild	2,000	1,609	2,000	
55	Archive Ministry	300	-	100	
56	Arts Ministry	290	-	200	
57	Children's Education	1,950	713	1,000	
58	Hospitality	1,125	445	1,000	
59	Community of Caring	400	-	350	
60	Garden Guild	-	-	100	
61	Outreach	22,500	22,500	22,500	
62	Social Justice	970	640	900	
63	Worship Streaming	10,754	7,282	8,500	
64	Vestry Expense	240	-	240	
65	Website and Advertising	2,000	699	1,500	
66	Total Ministries Expenses	\$ 44,374	\$ 33,888	\$ 39,535	
67					
68	DIOCESAN AND REGIONAL EXPENSE				
69	Diocese of Colorado Pledge	49,400	52,479	50,500	10% of Plate and Pledge
70	High Plains Region Support	7,410	7,871	7,575	1.5% of Plate and Pledge
71	Diocesan Convention	1,200	300	1,000	
72	Total Diocesan and Regional Expense	\$ 58,010	\$ 60,650	\$ 59,075	
73					
74	ADMINISTRATIVE EXPENSES				
75	Bank Charges	3,800	3,272	3,500	
76	Cleaning Supplies	850	1,890	1,900	
77	Copier Lease	1,928	2,027	1,928	
78	Copier Use	3,000	1,178	1,400	
79	Design and Costing (Capital Campaign)	20,000	13,200	0	
80	Repayment - Loan From Endowment	13,736	13,736	13,736	
81	Miscellaneous	400	28	407	
82	Mortgage Debt Service	45,903	45,903	45,903	
83	Office Expense	5,500	6,030	5,700	
84	Payroll Processing Expense	3,200	2,212	2,800	
85	Postage	460	536	550	
86	Telephone/Internet	4,300	4,023	4,100	
87	Total Administrative Expenses	\$ 103,077	\$ 94,035	\$ 81,924	
88					
89	BUILDING AND GROUNDS EXPENSES				
90	Insurance (Commercial and Worker's Comp)	20,000	20,321	21,766	
91	Lawn and Grounds	2,100	1,137	1,500	
92	Repairs and Maintenance	16,000	5,777	16,000	
93	Utilities	12,000	11,826	12,000	
94	Total Building and Grounds Expenses	\$ 50,100	\$ 39,061	\$ 51,266	
95					
96	MUSIC EXPENSE				
97	Total Music Expenses	\$ 51,000	\$ 55,262	56,000	
98					
99	Total Operating Expenses	\$ 665,099	\$ 634,830	\$ 629,400	
100	Net Operating Income/Loss	\$ 0.00	\$ 41,264	\$ 0	
101			\$ (35,000)	Deferred to 2022	
102			\$ 6,264		